

Gambling Act fees

Licensing officer 60.00 per hour Enforcement officer 75.00 per hour

Premises licence - **New application**

Step	Task	Hours	Cost £
1	Advice & information	0.50	30.00
2	Receipt of application	1.67	100.20
3	Check public notice on site	1.50	112.50
4	Check notice in newspaper	0.17	10.20
5	Enquiries from interested parties	1.00	60.00
6	Progress checks by applicants	0.50	30.00
7	Representations from responsible authorities	1.00	60.00
8	Prepare licence, notice & summary	2.10	126.00
9	Receive <u>first</u> annual fee	0.92	55.20

Sub total: 584.10

Plus allocation for possible hearing 300.00 *

Approximate cost: 884.10

Rounded up to: 900.00

See notes on next worksheet.

*This represents a fraction of the cost of holding a hearing but not every application requires a hearing.

Officer time only:	Hours
Arrangements with Democratic services	0.50
Prepare notification	0.50
Update website etc	0.50
Prepare & write report	3.00
Letters to applicants/objectors	1.00
Attend hearing	2.00
	7.50
	at 60.00 p hr
	is £450.00

Does not include solicitor, manager, members time, room hire etc.